SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

PURNEA COLLEGE, PURNIA

PURNEA COLLEGE, PURNIA

854301

www.purneacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Purnea college, Purnia, established in 1948, is the oldest institution of higher education in this region. Situated on the periphery, adjoining West Bengal in the east and Nepal in the north, the institution is a commemoration of the efforts of the freedom fighters of this area. The urgency and necessity of establishing a college here compelled Sudhanshujee to move fast and it conceived first of all at Gokul Krishna Ashram in 1944 but the effect of Quit India Movement still running at a pace found the pioneers of this mission behind the premises of different prisons. The state capital being 300 kms away without road connectivity, the nearest college being 100 kms away at Bhagalpur across the river Ganga, only a few could manage to have their wards sent to far away places for higher learning.

The college has three main streams - Arts, Science and Commerce up to the Post Graduate level. The B.C.A. Hons course was sponsored by UGC in 1997 and later on B.C.A. (Semester course), B.B.A Programme were launched under self Financing scheme.

The institution is indebted to both U.G.C. and the State Government for their support. The newly built massive examination hall and a new hostel by the state Government has lessened the load to a great extent in matters of conducting examinations in a secure way and lodging facilities of students in a fair manner. The college has 118.78 Acres of campus and 41372 Sq Mts of Built Up area with a massive open ground of known as Rangbhumi Maidan comprising the Indira Gandhi Stadium built by the central government. There is enough scope of developing a sports complex in the Rangbhoomi Maidan. The college has recently been declared as a centre of excellence by the State Government but it only gives us impetus, the faculty members are aware of their responsibilities. Devoted and academic friendly teachers nourished this institution right from its inception and the process continues.

Vision

The Vision of Purnea College, Purnea is to provide quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings. The aim of the institution is also to make this Institution as a centre of excellence in the field of higher education. A fraternity of responsible citizens committed to a national development in various fields, scientific endeavour and service to humanity a society based on mutual respect is the basic vision of this Institution. The endeavour of Purnea College, Purnea is to provide good quality education as an essential tool for gaining the best knowledge and develop modernization in society. The College strive hard to ensure that, at the completion of the elementary education cycle, every student should imbibe basic life skills, scientific knowledge, and beginning levels of numeracy and literacy.

Mission

The mission of Purnea College, Purnea is "Sa Vidya Vimuktaye". With this motto this institution is engaged in promotiong and propagating higher education in this backward region, strategically situated in the vicinity of

international borders. The mission of the college leads to promote the holistic development of each student by imparting quality education. The guiding framework of the college defines its goals and outcomes both at the macro and micro level with the desire for creativity, Spirit of tolerance and scientific tempo. The results of such education are visible in the form of a better and more prosperous life of the students who have studied in the College. This is mainly because of the well-structured education method which empowers students to become mindful of their liberties and obligations in a societal structure, which equip them with cognitive ability, physical growth, morals and ideas.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Highly qualified, efficient and committed faculties;
- Green Eco-friendly campus for teaching and learning.
- A computerized, transparent system that complies with government regulations for student admission, test administration, and result declaration.
- E-governance for efficient, decentralized, and participatory administration of the University's academic, administrative, and financial operations.
- Campus has Wi-Fi access as well as modernized physical amenities.
- Most of the teachers are Ph.D. holders and they are actively engaged in research activities;
- Students have access to a variety of government and nonprofit funding programs.
- Automated library with lots of volumes and roomy, spotless reading areas.
- Students who excelled in athletics and extracurricular activities at the national and international levels received awards and medals.

Institutional Weakness

- Shortage of faculty members as well as office staffs;
- Students teacher ratio is quite high and non conducive;
- Lack of Financial freedom.
- Limited contact between industry and academia.
- low ratio of domestic to international students.

Institutional Opportunity

- To score among the top colleges in the NIRF ranking.
- To entice international students, particularly those from the surrounding nations.
- a vast range of knowledge transfer for the region's socioeconomic growth.
- To exchange programs for staff members and students with reputable institutions.
- To grow into a Center of Excellence for Yoga and Spirituality.
- To increased employment possibilities on campus. Scope for initiating career oriented and outreach programmes;
- Scope for college with potential for excellence;
- Location advantage.

Institutional Challenge

- Delivery of quality education and maintenance of standard set in view of shortage of faculties;
- Ensuring optimum utilization of existing land resources due to paucity of fund;
- Keeping pace with fast changing technology;
- Establishment of Industry - institute linkage; to create job opportunities for the educated youth owing to the region's small industrial and service sectors.
- To prevent high-potential students from leaving for other institutions because there aren't enough better job prospects in the area.
- Establishing the Department of Agriculture on the university campus in order to transfer expertise and help the local agrarian economy.
- In order to facilitate academic collaboration with reputable industries and institutions, one must satisfy the global quality standards.
- Increased employment possibilities on campus.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Purnea College's curriculum is created and carried out in accordance with the purpose and vision of the university. At both the postgraduate and undergraduate levels, programs and classes are created with consideration for societal demands, potential for future research, NET requirements, and employability. Subject to approval by the higher academic bodies, departments are free to create and execute their courses however they see fit.

The college being Constituent unit of Purnea University follows the curriculum prescribed by the university. Keeping in view the academic calendar of the university, the institution develops and deploys action plans for effective implementation of the curriculum.

- All the heads of the department in consultation with their faculty members prepare a lesson plan with an academic calendar before the commencement of the session.
- It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain.
- After the meetings of the different depts. The copy of the syllabus is distributed to the respective teachers. Every teacher draws his / her teaching plan broadly taking into consideration the ability of his / her students. These plans are reviewed periodically and rechecked if needed.
- The copy of the syllabus and lesson plan is also pasted by the teachers in the daily progress Register for ready reference.
- Class test is conducted at the end of each paper.
- The score of class test is considered for the eligibility for final university exams.
- IQAC committee periodically discuss the academic activities with heads of the departments and takes the account of organizing important academic events like In-house Seminars, Workshops, Debates, Group Discussions, Celebration of festivals.
- Time schedules along with teaching plans are prepared by the departments within the framework of the academic calendar issued by the university. Teaching plans are regularly reviewed and restructured, if any change comes in working days.
- The principal meets the heads of the Departments to ensure that syllabi are adequately covered.

- The subject teacher assesses the students through written class test, class debate group discussion, and Question Answer sessions.
- Students meetings are organized to encourage them to attend class discussions, seminars.
- The students are encouraged to participate in cultural and sports activities, join NSS and participate in outreach activities.
- Each teacher submits their monthly Progress Report in the Performa. The IQAC coordinator monitors the progress.

Teaching-learning and Evaluation

- With effective curriculum, we give weightage to academic meet. At the same time institution give the sufficient importance to overall development through NSS, cultural activities, games and sports. The college relies upon the globally trusted and followed teaching strategy i.e. the chalk and talk method. However, the college and teaching faculty have taken many initiatives for effective delivery of the curriculum. Heads of the departments of the college, informally meet the members of Board of Studies and HOD of other college to discuss the curriculum.
- Entrance exams are used to determine admission to all undergraduate, graduate, and research programs. Admissions are conducted as per university norms. In General Courses, such as Undergraduate and Post Graduate courses, admission are done on the basis of marks obtained in the qualifying examination. However, in case of Vocational Courses the admissions are conducted on the basis of performance in the written test and interview.
- The college conduct workshop relating to syllabus on behalf of the university. The college faculty is trained by computer department to make them familiar with the use of computer so that they are able to use the modern technological resources, internet, projector, OHPs etc, to supplement their classroom lectures. The college has created book bank for the use of teacher and students wherein all the latest books are made available to the faculty members for their references.
- The University has made an effort to use student-centered approaches to improve learning opportunities. Another unique aspect of the University's teaching and learning process is the use of technical resources like ICT and e-learning materials.
- The University's teaching faculty's academic profile satisfies both domestic and foreign standards. The majority of the faculty members posses doctoral degrees and have extensive educational backgrounds. At the state, national, and foreign levels, many of them have won honors, awards, and fellowships. In order to increase its academic diversity, the university has also been successful in luring a small number of staff members from other states.
- The results are always released by the Controller of Examinations' office in a timely manner, and the typical number of requests for revaluation is negligible. For the benefit of teachers and students, program outcomes and program-specific outcomes for the UG and PG programs, respectively, are posted on the website.

Research, Innovations and Extension

Endeavoring and pursuing Any HEI must have a robust and successful track record in both research and extension efforts and Purnea University has both. The institution has been given broad band connection under NMEICT Projects. Major Research projects sanctioned from the Ministry of Environment and Forests (Under MAB Programme), Govt. of India and Indian Council of Medical Research (ICMR), New Delhi have been completed. For advancing research, it adheres to a clearly laid out strategy. In the previous five years, a large

number of staff members have proudly accepted awards from abroad for advanced study. Additionally, over the past five years, the number of JRFs and SRFs has gradually increased, and a small number of Post-Doctoral Fellows and Research Associates are enrolled in a few University departments.

- To keep the research temper alive in the campus, the faculty members of the college are motivated to take up research projects initiated by the UGC.
- Faculty members being a member of the professional bodies like Institute for the Charted Accountant of India. Indian Science Congress etc. attend the conferences which in turn helps them in effective operation of curriculum.
- The Institution regularly organizes conferences, seminars and workshops in order to rope in researchers of eminence to visit the campus and interact with teachers and students. It also organizes dissemination lectures by the faculty to enable interaction among the faculty researchers and students.

Infrastructure and Learning Resources

Purnea College, Purnia is the oldest college of Seemanchal established in 1948. All three faculties Arts, Science & Commerce have been running since its beginning. At present nearly 6000 students are studying in all faculties. In order to create and enhance the infrastructures that facilitate effective teaching and learning, the policy is framed according to the strength of students in different faculties.

Purnea College, Purnia has excellent physical infrastructural facilities to support the teaching-learning process. Purnea College, Purnia has a total land of 118 acres and 78 decimals situated in three campuses. (Main campus of the college – 47.24 Acres, Rangbhoomi Campus – 49.18 Acres, Jankinagar Mouja – 22.36 Acres).

The College has one spacious auditorium, which is regularly used for conducting seminars of the college, state and national level. The College has 11 (eleven) well equipped laboratories, two in each physics, chemistry, botany and zoology departments as well as two in BCA vocational course, for the conduction of science practical during the session and in annual examinations. Our college has a well maintained botanical garden where the student of Botany study various plants of rare species and other aspects of botanical life which facilitates them in enriching their knowledge. The College has two well-developed computer labs in BCA.

A spacious playground in the main campus as well as large playground of stadium in Rangbhoomi campus are available for outdoor games such as cricket, football, kho-kho, hockey etc.

Proper arrangement of drinking water has also been made available in the college campus. The campus has academic faculties, departments, administrative structures, the Athletic Association, auditoriums, hostels, and residences for faculty members and non-teaching employees, among other things. The university has large classrooms to suit its requirements, and recently Smart class rooms with ICT facilities have been added to its inventory.

The institute has science laboratories with basic research facilities and library. There are many students enrolled in Ph.D. programmes.

Internet facilities have been provided to many departments to enable the faculty and students to review their research work.

Our institute library is one of the oldest libraries in this region which is utilized by researchers of this region as

well as outside researchers. The Library of the college is fully automated and it is enriched with 23307 Books and 10 Journals to its credit.

Student Support and Progression

The learning environment of the college is student centric. The learning is made student centric by adopting variations in teaching methods suited to the learning abilities of the students. In the classes where the students are of diverse learning abilities, lectures are delivered with the aim that average student will be able to assimilate the concept. The College offers a lot of support services to its teachers for making the learning student centric. Lecture method is enriched by audio-visual aids, class presentations, assignments, projects and field assignments, role plays, industrial and academic visits and orientation classes. Students are directed to the library during free hours. Conferences /Seminars/Workshops are organized on regular basis for the students. Informative guest lectures by experts from reputed institutes/organizations are organized for students to know the recent trends in the subject.

The College provides financial support to its students through freeships/ scholarships, which are given to deserving /needy / sports students. The students belonging to SC/ST, OBC and weaker sections are identified during admissions. The College provides help to these students in every possible way. Nearly 10% of students are currently availing financial assistance. Fee concessions and scholarships are awarded by State/Central Govt. and some independent societies to SC/ST, OBC, minorities, economically weaker section, physically disabled, and brilliant students.

All the first year students are required to attend computer literacy programme as per CU course curriculum. Soft skill development programmes are conducted for final year students. Moreover, the college in technical collaboration with a private computer Institute provides facility of computer courses with nominal fees to the students.

Students are helped beyond class hours. Simplified versions of books are recommended and simple handouts are distributed to them. Bilingual explanations and discussions are made. Lecture notes are provided. Special tests are conducted. Academic counseling is done at departmental level.

Several activities and compete it ions including debates, declamation contest, poetic recitation, poster making and slogan writing competition are held to nurture critical thinking and give expression and free play to their creativity. Students participate in great numbers in Science Exhibition and Quiz Compete it ions which promotes scientific temper among them. The innovative models displayed during the science exhibit ion have proved beyond doubt that some science students are still hunted by the spirit of Newton and Einstein and can prove potential innovators in future.

Governance, Leadership and Management

The institution, Purnea College, Purnia has made a special niche for itself in the past six decades. The oldest institution in the colonially defamed area, like ours, has hoisted the flag for the cause of humanity. The vision behind the establishment of the institution was very philanthropic. The founders of this institution were very philanthropic. The founders of this institution wanted the people of this border area to have an open access to

learning, irrespective of caste, colour, creed and category.

The institution, Purnea College, Purnia is governed by the Purnea University and the government of Bihar. It has taken a decentralized and participatory approach to academic functioning, where academic departments and faculties experience a significant amount of autonomy in their decision-making. Teachers, officers, and non-teaching employees make up the university's proper organizational structure, which governs how it operates. The Principal and the faculty in several sub-committees are always stepping in together for designing and proper applications of the quality policy and plans. The role of top management, Principal, including the faculty members, is to lay emphasis on quality education rather than mere mechanical amassing of quantity, through proper policy and planning which are stated bellow:

- Improvement of teaching and learning process.
- Improvement of the performance of the students.
- Establishing a healthy camaraderie between students and teachers.
- Identifying the need and requirement relating to learning process of the students from backward class.
- Up gradation of infrastructure and equipment required to modernize the education system.
- Computerization of the Office and the library for better and quicker service.
- Air conditioned computer lab for the students and teachers with internet facilities.
- Implementation of all university curricula rules and regulations.
- In the institution the other members of the committees meet and discuss the matters related to college development, infrastructural needs and student disciplines.

- Teachers who have completed their Ph. D are encouraged tocomplete the same.
- Apart from the above, they are further requested to participate in Seminar and other related programmes.
- If possible, teachers are encouraged to take part in international seminars also.
- A separate room has been provided to the teachers for the preparation of their lecture notes and other works relating to their studies.
- Network Resource Centre with Internet facility and INFLIBNET membership has provided to teachers for accessing different national and international academic databases.

Institutional Values and Best Practices

The College vision to "To develop the knowledge, skills and character of our students who will helps us in creating and sustaining an environment conducive to academic and professional excellence." is achieved through various activities. Environmental Consciousness and Sustainability is practiced . A Green Audit was conducted.

Gender equality is promoted through programmes for gender sensitization and self-defense for students, teaching and non-teaching staff. Gender equity, gender sensitivity promotion initiatives are organized frequently to facilitate in creating awareness among students and the public about women's rights at home, at work, and in society.

The institution conducts an Inauguration program in the beginning of the year to ensure that the newly admitted students inculcate the code of conduct. The college has defined codes of conduct for students, Teaching and supporting staff .

The institution, by providing opportunities to participate and celebrate commemorative and national days of importance to imbibe in the minds of students' awareness on contemporary issues and the spirit of Nationalism.

The institution promotes practice of national integration, communal harmony and social cohesion and fundamental duties through various programs and activities. The College focuses on the education and development of the socially and financially weaker sections of society.

1. Initiatives towards women empowerment:

The institution, through the various committees and cells like the ICC, and other committees, each of which includes a faculty member as convenor, faculty and student members. A semester-by-semester plan of action is developed for organizing various programs such as seminars/workshops and interactive sessions. The Principal, IQAC Coordinator, and Coordinators of respective committees oversee the implementation of the plan of action.

2. Initiatives for holistic development in tune with vision and mission:

The practice of comprehensive student development necessitates concerted efforts at numerous levels by staff, students, and other stakeholders. It includes not only basic teaching-learning activities, but also a slew of other efforts such as co-curricular/extra-curricular activities, extension initiatives, students' participation in college events, expert talks, helpful infrastructural and ICT resources, and faculty engagement.

The college's forte is a plethora of co-curricular/extra-curricular and extension activities that are perfectly matched with regular study. NSS unit, ICC, Placement Cell, and other committees are actively involved the organization of these activities in order to develop in students a profound awareness to their environment.

02-06-2023 12:16:04

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PURNEA COLLEGE, PURNIA
Address	Purnea College, Purnia
City	Purnia
State	Bihar
Pin	854301
Website	www.purneacollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Mohammed Kamal	091-8271148217	8271148217	091-8271148 217	purneacollege48@ gmail.com
IQAC / CIQA coordinator	Deo Narayan Yadav	091-9939755375	9939755375	091-9939755 375	purneacollege1948 @gmail.com

Status of the Institution	
Institution Status	Government , Grant-in-aid and Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Bihar	Purnea University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	07-02-1990	View Document
12B of UGC	26-05-1993	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Purnea College, Purnia	Urban	118.78	41372

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**

UG	BA,Bengali	36	INTERMEDIATE	English,Hindi,Bengali	32	4
UG	BA,English	36	INTERMEDIATE	English,Hindi	128	128
UG	BA,Hindi	36	INTERMEDIATE	Hindi	128	128
UG	BA,Maithili	36	INTERMEDIATE	Hindi,Maithili	32	0
UG	BA,Urdu	36	INTERMEDIATE	Hindi,Urdu	48	46
UG	BA,Sanskrit	36	INTERMEDIATE	Hindi,Sanskrit	32	21
UG	BA,Economics	36	INTERMEDIATE	English,Hindi	280	280
UG	BA,History	36	INTERMEDIATE	English,Hindi	496	496
UG	BA,Political Science	36	INTERMEDIATE	English,Hindi	496	495
UG	BA,Philosophy	36	INTERMEDIATE	English,Hindi	57	10
UG	BSc,Mathematics	36	INTERMEDIATE	English,Hindi	112	105
UG	BA,Mathematics	36	INTERMEDIATE	English,Hindi	32	4
UG	BSc,Physics	36	INTERMEDIATE	English,Hindi	128	118
UG	BSc,Chemistry	36	INTERMEDIATE	English,Hindi	128	127
UG	BSc,Botany	36	INTERMEDIATE	English,Hindi	72	70
UG	BSc,Zoology	36	INTERMEDIATE	English,Hindi	151	151
UG	BCA,Bca	36	INTERMEDIATE	English,Hindi	60	59
UG	BCA,Bca	36	INTERMEDIATE	English,Hindi	60	58

UG	BBA,Bba	36	INTERMEDIATE	English,Hindi	60	47
UG	BCom,Commerce	36	INTERMEDIATE	English,Hindi	591	547
PG	MA,Bengali	24	DEGREE	English,Hindi,Bengali	45	1
PG	MA,English	24	DEGREE	English,Hindi	48	35
PG	MA,Hindi	24	DEGREE	Hindi	48	33
PG	MA,Maithili	24	DEGREE	Hindi,Maithili	45	1
PG	MA,Urdu	24	DEGREE	Hindi,Urdu	45	6
PG	MA,Sanskrit	24	DEGREE	Hindi,Sanskrit	45	5
PG	MA,Economics	24	DEGREE	English,Hindi	48	35
PG	MA,History	24	DEGREE	English,Hindi	60	53
PG	MA,Political Science	24	DEGREE	English,Hindi	48	39
PG	MA,Philosophy	24	DEGREE	English,Hindi	48	5
PG	MA,Mathematics	0	0		0	0
PG	MSc,Mathematics	24	DEGREE	English,Hindi	48	30
PG	MSc,Physics	24	DEGREE	English,Hindi	29	19
PG	MSc,Chemistry	24	DEGREE	English,Hindi	29	22
PG	MSc,Botany	24	DEGREE	English,Hindi	29	6
PG	MSc,Zoology	24	DEGREE	English,Hindi	39	33
PG	MCom,Commerce	24	DEGREE	English,Hindi	48	39

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9				17				34
Recruited	9	0	0	9	16	1	0	17	18	13	0	31
Yet to Recruit				0				0				3
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				10
Recruited	0	0	0	0	0	0	0	0	8	2	0	10
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				45
Recruited	20	2	0	22
Yet to Recruit				23
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	11	0	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	1	0	0	1
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	1	0	0	0	0	0	1
Ph.D.	9	0	0	11	1	0	7	4	0	32
M.Phil.	0	0	0	1	0	0	2	0	0	3
PG	0	0	0	3	0	0	7	1	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	2	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	5	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1941	0	0	0	1941
	Female	892	0	0	0	892
	Others	0	0	0	0	0
PG	Male	165	0	0	0	165
	Female	264	0	0	0	264
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	287	305	251	60
	Female	66	53	59	8
	Others	0	0	0	0
ST	Male	33	69	47	34
	Female	26	26	59	11
	Others	0	0	0	0
OBC	Male	287	1428	1379	600
	Female	503	509	426	167
	Others	0	0	0	0
General	Male	273	709	442	738
	Female	203	232	206	292
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1678	3331	2869	1910

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The State of Bihar has not yet adopted the NEP and so the Purnea University. Purnea College, Purnea is eagerly looking forward to implement the NEP which can offer a multidisciplinary flexible curriculum that enables multiple entry and exits. Since the NEP aims at promoting the exclusive potential of students through a holistic multidisciplinary or interdisciplinary mode of education, the college has to be well equipped to implement NEP regulations in its curriculum. Apart from the regular courses, efforts are also being made to incorporate more certificate courses and add on courses which can be offered to the students which can nourish their career prospects. The provision for the same would be implemented according to the directives of the state government. Proper guidelines in this regard is awaited from the concerned authorities. Once implemented, the teaching learning pedagogy will adopt amalgamation of intellectual, scientific, emotional, social and cultural development among its students.
2. Academic bank of credits (ABC):	Purnea College, Purnea is awaiting the instructions and guidelines of the State Government and the University for adoption of NEP in the curriculum, since neither the State of Bihar or the Purnea University have adopted the NEP yet. On receipt of such instructions our college will register under the ABC which would permit its learners to avail the benefit of multiple entries and exit during the chosen programme, and to enable credit transfer. Undoubtedly, the initiative would be highly beneficial to the slow learners and provide flexibility to students to learn as per their ability and convenience. The proviso for the same would be implemented as per the directives of the state government and University. Accordingly, in the coming years, the college would also like to have MoUs with other institutions for collaborative ventures towards internationalization of education and joint degrees between Indian and foreign institutions. Active engagement of the Faculty will also be ensured in designing their own curricular and pedagogical approaches within the approved framework through Learning Management System. The Students will be encouraged to enroll and successfully complete the courses through online platforms which will enrich their learning experience.

3. Skill development:	It would be pertinent to mention that, the NEP has not yet adopted by the State or the University. Since, the college follows the State and University guidelines in the functioning of college, the same would only be adopted after the Govt. issues directions in this regard. Being, Purnea College, Purnea, situated in the rural outskirts of the state, students' skills will be augmented by interactions with available industry experts and other resources available in the area. The endeavour of the college has always been to offer opportunities for students to develop their skills in tandem with changing needs. Efforts are being done to incorporate Add-on courses at the earliest, which would align the curriculum with relevant industries to make them job ready by the time they graduate.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Since its inception, Purnea College, Purnea has always upheld the value of Indian Knowledge system, Indian culture and its heritage. The college commemorates the national days such as Hindi Divas, Mother tongue day, Tourism Day, Independence Day, Republic Day, Shikshak Divas, Yoga Day, etc., as an act of reverence towards Indian languages and culture. Faculty members are free to provide the classroom delivery in bilingual mode as students tend to understand better if taught in their mother tongue. The graduate students are to study the Hindi language compulsorily during the first two years of the bachelor's program. The promotion of Indian languages are also facilitated through Honours (Bachelors and Master Degree) in Bengali, Hindi, Maithili, Urdu and Sanskrit. In order to stay connected with the rich Indian culture and heritage, the students are encouraged to participate in various competitions such as essay writing, poetry, speech competition, folk song, folk dance and skit etc.
5. Focus on Outcome based education (OBE):	The Learning Outcome Curriculum Framework syllabi will be prepared as per the directions of the University, once the NEP is adopted by the State, with the final outcome expected of students of a particular course at the end of the programme. The outcomes will be delineated clearly, and the teaching plans outlined accordingly. This will enhance the quality of education being imparted to them and help align pedagogy to the desired outcomes. Presently, the Outcome of the courses being provided by the college is limited to Critical Thinking, Effective

	Communication, Effective Citizenship, Environment and Sustainability, Ethical Living, Social Interaction, Problem Solving and Analytical Skills etc., which are being taught in the classrooms by the teacher through the present curriculum.
6. Distance education/online education:	Purnea College, Purnea offers courses in the regular mode as sanctioned by the UGC. Online tools and blending learning are used to augment and enhance pedagogy. Online classes and Open Book Exams were held as per directives of the University only during the lockdown necessitated by the pandemic. Distance Education is being provided in the College by the IGNOU (Indira Gandhi National Open University), MANUU (Maulana Azad National Urdu University) and NOU (Nalanda Open University). NAU offers BA, B.Sc, BLIS, MA, M.Sc & MLIS Courses. There are 45 students studying in MANUU during the last academic year. IGNOU is offering 52 courses in Undergraduate, Master Degree and Certificate Courses. There are 3800 students studying during the last academic year in IGNOU, presently.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club was available in the College since 2017-18. The last election was held on 29 June 2018 under the directions of Purnea University, Purnea. Elections were conducted as per the university guidelines and members were selected through the election. However, After 2018, no elections were carried out in the college and hence, no Electoral Literacy Club is available.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Electoral Literacy Club was available in the College since 2017-18. The last election was held on 29 June 2018 under the directions of Purnea University, Purnea. Elections were conducted as per the university guidelines and members were selected through the election. However, After 2018, no elections were carried out in the college and hence, no Electoral Literacy Club is available.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral	Electoral Literacy Club was available in the College since 2017-18. The last election was held on 29 June 2018 under the directions of Purnea University,

processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Purnea. Elections were conducted as per the university guidelines and members were selected through the election. However, After 2018, no elections were carried out in the college and hence, no Electoral Literacy Club is available.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Electoral Literacy Club was available in the College since 2017-18. The last election was held on 29 June 2018 under the directions of Purnea University, Purnea. Elections were conducted as per the university guidelines and members were selected through the election. However, After 2018, no elections were carried out in the college and hence, no Electoral Literacy Club is available.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Electoral Literacy Club was available in the College since 2017-18. The last election was held on 29 June 2018 under the directions of Purnea University, Purnea. Elections were conducted as per the university guidelines and members were selected through the election. However, After 2018, no elections were carried out in the college and hence, no Electoral Literacy Club is available.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8740	8403	7341	6495	5931

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 112

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
67	65	69	59	59

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
84.47	271.99	117.03	348.09	290.32

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Purnea College, Purnea follows the academic calendar issued by the Purnea University. Since 2017-18 session the college was affiliated with the B.N. Mandal university. After inception of Purnea University in March 2018, the college got affiliated to the Purnia University. At the beginning of each academic session the college publishes a prospectus including all necessary information about the college. To ensure effective implementation and timely completion of syllabus offered by Purnea University, the head of each department prepares class routine accordingly and allocates classes to the teachers for smooth functioning of the classes. The college conducts unit test and sessional examination to evaluate student's performance on regular basis. Every department arranges seminars, group discussions, viva-voce and gives home assignments to the students as a part of internal assessment. The teachers are instructed to maintain the teaching plan and are advised to complete the prescribed syllabus on time. for every academic session. The various departments of the college teach the students issues connected with Women, Human values, Environment and sustainable development, etc. as an extracurricular activity. The Career Counseling Cell organizes career-oriented programs for the students to provide better job opportunities to them. This Institution is a Constituent college of Purnea University. This College follows a pre- determined syllabus set by the parent University. Periodical innovations are made within these established academic structures, committed to providing complete development for its students in all respect. Extensive support is being provided to our teachers regularly to update their knowledge and continuous growth, through active involvement in Research and Faculty Development Programmes. Technologically enabled infrastructure is ensured for everyone, with special assistance for the students with incapability, which makes it possible for all our students to engage in an appropriate teaching-learning process. This College prioritizes the incorporation of academic and mental health of our students through the mentor-ward system where each student is assigned a faculty mentor for academic and extra-academic guidance. Academic and other discussions are individualized by creating smaller groups of students. Through focused interactions and guidance offered by the teachers, students are able to have their academic and other issues suitably addressed, thus complementing the pursuit of effective curriculum transaction for a strong tutorial and mentor- ward system. The endeavor of this college has always been to raise the consciousness about gender-based inequalities, negligence of environmental concerns and lack of ethics which subsequently allows them to contribute to the society as responsible human beings.

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 1.95

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
240	0	240	240	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Purnea College, Purnea believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for a democratic and sustainable society. The curriculum prescribed by Purnia University reflects sensitivity to issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and has integrated them into the curriculum in order to sensitize students to such issues ensuring students' growth as sensitive and sensitized citizens of the country. Academically, Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses are offered within and across departments, to help students critically examine issues related to gender, environment and ethics. So as to contribute towards the values like compassion and commitment to development of self and society, the college regularly organizes socially relevant events and outreach programmes so that students learn to engage with socio-cultural issues in a constructive manner. As a part of rigorous implementation of professional ethics, proper awareness is given to the students regarding the significance of appropriate referencing in assignments, intellectual property rights issues and consequently discouraging any kind of plagiarism.

The infrastructure of this is ensured so as to prioritize conservation of the environment. There has been a conscious effort to preserve rock base to a large extent. The building is well provisioned for students with disability. The college runs co-education system. Both boys and girls are admitted. For the cross cutting issues such as gender, climate change etc; the following committees are formed and the duty of the

committee is to monitor and take care of the students when they are in trouble.

1. Anti Ragging Committee: To protect the girls and boys from the harmful activities of the seniors, anti ragging committee has been established. Severe action will be taken against the student who involves in ragging.

2. Health Care Centre: There is a health care centre in the institution with doctor to provide treatment for the students.

3. Computer Study Centre: To equip the students with computer education a computer study centre was established in 1997.

4. Women Development Cell: Gender sensitization on programmes such as seminar on women safety, health care and how to act in an emergency are conducted twice a year. It also organizes guest lecture on women`s rights and employment opportunities.

5. Environment Education: The subject of environment education is a part of the college curriculum and it is compulsory to all the students to clear the paper on environment.

6. Various seminars/workshops are organized by the college on the issue of Human Rights.

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0.49

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 43

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 73.71

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3308	3079	3331	2829	1682

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3861	3861	3861	3861	3861

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 100

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2238	2150	2419	2196	850

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2238	2150	2419	2196	850

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 130.45

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Purnea College, Purnea is committed to the holistic development of students by engaging them in experiential learning, participative learning and problem-solving methodologies to enhance learning experiences. Students are encouraged to expand their learning horizons beyond the curriculum and classrooms to outreach programmes via hands on experiences with the community at large. The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are, Rural and undeveloped area visits are

(a) organised by the departments to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in rural and undeveloped areas.

(b) Extensive use of Case Studies to improve the problem solving ability of the students.

(c) Use of ICT & E-resources by students is encouraged.

(d) The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.

(e) Special lectures/seminars/conferences are organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.

The learning environment of the college is student centric. The learning is made student centric by adopting variations in teaching methods suited to the learning abilities of the students. In the classes where the students are of diverse learning abilities, lectures are delivered with the aim that average student will be able to assimilate the concept. The College offers a lot of support services to its teachers for making the learning student centric. Lecture method is enriched by audio-visual aids, class presentations, assignments, projects and field assignments, role plays, industrial and academic visits and orientation classes. Students

are directed to the library during free hours. Conferences /Seminars/Workshops are organized on regular basis for the students. Informative guest lectures by experts from reputed institutes/organizations are organized for students to know the recent trends in the subject.

The College provides a well-stocked and fully digitalized library with a collection of latest books and journals which the faculty uses efficiently to provide comprehensive and latest information to the students. Students are also encouraged to use the library independently that enhances their knowledge. Apart from it, the College provides state -of -the- art seminar halls for UG and PG programmes where students participate in group discussions, debates and Seminars.

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.37

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
71	71	69	60	60

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 73.04

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
65	43	46	38	41

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Purnea College, Purnea follows the guidelines laid down by the Purnea University in both letter and spirit. New students are informed about the class tests and attendance both in the college orientation programme as well as the department orientation programme. Furthermore, this is also highlighted in the Prospectus of the college as well as clearly stated on the college website. Faculty inform students about the assignment and test schedule well in advance. The class tests are usually conducted just after the mid semester break giving them ample time to prepare for the same. Each test is discussed in the class and the rationale for the marks given is discussed. Faculty give detailed comments and are available for further discussion. The faculty looks into cases where students fall short of attendance because of medical issues. For practical, a record of the students' progress is maintained and duly informed to the students. Students who participate in Sports, NCC/NSS activities are given additional chances for class tests if they miss it on account of participation in college linked activities. At the end of each academic year Examinations and Evaluations are conducted by the Purnea University. There is a provision for re-totaling/re-evaluation by the university. The applications collected at college level and are forwarded to the university for redressal of their grievances. In case of internal assessment of students of vocational courses, the grievances related to evaluation are addressed by the concerned department/centres.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "Purnea University" guidelines. The Learning Outcomes-based Curriculum Framework (LOCF) will be implemented on the NEP is adopted by the State and the University. These frameworks will be intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. Learning outcomes will form an integral part of college vision, mission and objectives. Presently, the learning objectives are communicated through various means by concerned staff. Students are made aware of the outcomes of the courses they are enrolled, through classroom discussion, expert lectures and practical. The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes. Teachers actively participate in workshops on revision of syllabus organized by the university. Even though the college does not have a registered Alumni Association, efforts are made to get guidance from the successful alumni students to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.

The learning outcome is elaborately discussed in the Parent-Teacher meeting. The comments and

suggestions received in the meetings are taken cognizance of. The Staff Council of the college also meets from time to time to discuss the learning outcome as well as performance of the students. On this basis remedial measures are adopted at college level. Innovative teaching methodologies are adopted to make the teaching-learning a pleasurable experience both for the teacher as well as for the student. The participation of students in teaching-learning process is ensured by motivating them to take part in classroom interactions, extra-curricular activities, educational tours and extension activities. Evaluated academic status of the students is communicated to the students and remedial classes are arranged for weak students. The college has an Internal Quality Assurance Cell (IQAC). This cell monitors the learning outcome aspects and presents its report annually. This report is discussed in the Staff Council Meeting. Appropriate measures are initiated as follow-up. The IQAC of the college has started collecting data on student learning outcomes through regular feedback from the students, alumini, parents, teachers and other group of the society. Students are also encouraged to participate in NSS, NCC activities to get encouraged in the social outreach.

- The institution monitors and ensures the achievement of learning outcomes through regular feedback from the students and other stakeholders.
- The formal feedback is being managed by IQAC of the college and the informal feedback is received through individual teacher-student interaction and meeting with parents during college functions & on other relevant occasions.
- The correction if needed is achieved through proper platform and mechanism for ensuring the achievement of learning outcomes.

2.6.2 Pass percentage of Students during last five years

Response: 96.17

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2634	1472	1318	1933	1886

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2749	1557	1344	1972	1989

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.22

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Purnea College, Purnea have been focusing on imparting education to the students with the best possible means & techniques. The college focus on every facet of developmental requirement and one such avenue through Innovations at the College. The Innovations be it in delivery of content, exposure to students, Personality development sessions or various competitions etc. All such avenues equip the students with a better hold on their prospective career. As a result the college have started using ICT facilities to communicate with the students and provided many online classes and seminars/webinars to teachers and other staff of the college. The use of smart classes have indeed contributed immensely towards making the teaching-learning experience much remarkable and enjoyable. The college get involved in student development to an extent that innovations become part of the regular affairs rather an initiative.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.31

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	5	5	14	2

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.04

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	0	2

File Description	Document
Institutional data in the prescribed format	[View Document]()

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Purnea College, Purnea has always been a smooth harbor for creative programmes. The teachers in different departments have been working extensively towards the cause and have contributed immensely towards the extension activities of the college. The extension activities being carried out by the college has been wholeheartedly accepted by the students and the local public. Efforts have been made by the NSS to reach every nook and corner of the Society to study their problems and to serve their contribution for the solutions for their problems. Since, there is no provision of consultancy facility in this college, the faculty members of the college strive hard for the extension activities, but such activities are undertaken chiefly by unit of the NSS. Every year the unit conducts more than five programmers on the issue of high social relevance ie rural sanitation, health awareness, plantation etc. The college offers several extension activities wherein the students and faculty are engaged in promoting institution-community network thereby sensitizing students to social issues. The college regularly conducts various activities in the college such as, "Swachhata Pakhwara", "Swachhata Abhiyan", Republic Day Parade, One Day Seminar during the Gandhi Jayanthi and Lal Bahadur Jayanthi, Komi Integration Program, Swami Vivekananda's birth anniversary celebrations, Special program on country's integrity and unity, cleanliness drive, Seminar organized on World Environment Day, International Yoga Day Celebration, World Yoga Day Program 75th Amrit Mahotsav of Independence etc.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college offers several extension activities wherein the students and faculty are engaged in promoting institution-community network thereby sensitizing students to social issues. The college regularly conducts various activities in the college such as, "Swachhata Pakhwara", "Swachhata Abhiyan", Republic Day Parade, One Day Seminar during the Gandhi Jayanthi and Lal Bahadur Jayanthi, Komi Integration Program, Swami Vivekananda's birth anniversary celebrations, Special program on country's integrity and unity, cleanliness drive, Seminar organized on World Environment Day, International Yoga Day Celebration, World Yoga Day Program 75th Amrit Mahotsav of Independence etc. Purnea College, Purnea has always been a smooth harbor for creative extension programmes. The teachers in different departments have been working extensively towards the cause and have contributed immensely towards the extension activities of the college. The extension activities being carried out by the college has been wholeheartedly accepted by the students and the local public. Efforts have been made by the NSS to reach every nook and corner of the Society to study their problems and to serve their contribution for the solutions for their problems. However, due to non-availability of adequate recourses, the extension outreach programmes are limited to the local area only. Hence, the college does not had an opportunity to achieve any awards and recognition from the government or recognised bodies other than the kind hearted local public who have been benefitted by the outreach programmes by the college.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 15

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	2	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Purnea College, Purnia is the oldest college of Seemanchal established in 1948. All three faculties Arts, Science & Commerce have been running since its beginning. In order to create and enhance the infrastructures that facilitate effective teaching and learning, the policy is framed according to the strength of students in different faculties. The college campus is Wi-Fi enabled. Computer and Internet facility is available to all students and faculty members. A number of licensed software's and customized packages are being used for teaching and management purposes. The college has made adequate provisions for maintenance of the IT infrastructure and the basic amenities in the college. There is a constructed girls hostel. The college publishes its prospectus and bulletin regularly. The website is regularly updated and it carries much major information required by the students and other stakeholders. The greenery of the college campus is maintained. From the very beginning, Purnea College, Purnia has excelled in sports activities such as football, hockey, kho-kho, cricket and other athletics as well as indoor games. The college has been participating in various intra and inters university level tournaments and won several tournaments of kho-kho, hockey, football etc, as first and second prizes in the B.N. Mandal University. In sports our college provides indoor games infrastructure to students. A spacious playground in the main campus as well as a large playground with a stadium in Rangbhoomi campus are available for outdoor games such as cricket, football, kho-kho, hockey etc. Facilities for sports like badminton, table tennis, carom etc, are provided to students in the college campus only. Our college is almost 65 years old with a heritage campus, the old administrative block was HEIZ Kothi of British collector, Despite being an old institution, the college is having a modern, well equipped and up to mark technology enabled auditorium for special seminars. The seating capacity of the hall is around 300 persons which includes the seating capacity of the gallery. Our College has two NSS units. Various socially relevant services are provided by NSS students like AIDS awareness program, pulse polio drive, adult education, survey and supervision of govt. welfare schemes for the backward and unprivileged sections of the society. Our College has an NCC unit working under the dynamic leadership of a permanent commissioned officer Dr. Patwari Yadav. The students are enrolled for B and C certificates. Some cadets of our college have been selected for Republic Day Parade at New Delhi. One cadet has been awarded foreign assignment from our college. Our college students are very much interested in cultural activities at university and state level particularly in theatre art, music etc. In the last five years, the college has bagged many prizes which have brought laurels to the name of Purnea College, Purnia. Personality development programs are run by the college, which involves various activities like debating, public speaking and communication development etc, this besides the college faculty keeps on enriching the students with the art of communication skills. In the college campus, regular yoga camp has been organized for the benefits of students, teachers and other staff. In addition to above mentioned activities our college has a very special concern for health and hygiene of the college students, staff and other members.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 12.18

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
3.27	40.00	3.38	61.77	26.99

File Description	Document
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Purnea College, Purnea have ensured setting up of a state-of-the-Art Library and digitalization of the Library for the easy access of its stakeholders. Our institute library is one of the oldest libraries in this region which is utilized by researchers of this region as well as outside researchers. The Library of the college is fully automated and it is enriched with 23307 Books and 10 Journals to its credit. The Library Digitalization has helped the college in achieving the following :-

1. Growth of documents
2. Availability of new techniques and technologies
3. Availability of space
4. To save the time of the reader
5. To have better control over collection
6. To avoid duplication of work
7. For greater efficiency in various activities and services
8. To maintain accuracy and promptness
Library Digitalization has also contributed immensely towards:
1. Economy in library activities and services
2. Effectiveness in library services
3. Introduction of novelty in library services
4. Improved services to users with reduced time lag
5. Quicker cataloguing of library items
6. Faster and easier access to library material
7. Improvement in the variety, amount and quality of material that is available in the library's collection
8. Equips libraries to face challenges posed by future developments and technologies
9. Minimizing human involvement in routine chores of the library and making the staff available for more intellectual and humane activities

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

It always has been an endeavour of Purnea College, Purnea to provide quality education and ensure all round development of the students in order to create awareness and responsibility. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The entire admission process and other fee collection process are being done through official online portal of the college, so as to ensure a transparent and accurate documentation. The Teaching Block has well-appointed and spacious classrooms, tutorial rooms, department rooms and Laboratories. The college have adequate Smart Classes for the quality teaching-learning experience for both the students and the teachers. There are classrooms equipped with projectors so that ICT can be used for strengthening academic discourse. There is a computer lab available for the students with adequate computer equipment, internet connectivity and projectors to support practical sessions. The campus is Wi-Fi enabled for the benefit of students and faculty. The College Library is well stocked with 22307 books and 10 Journals. The library is fully automated with barcoding of books. This, has resulted in a hassle-free maintenance of the Library and easy access of its contents. The library automation has helped the students and other stakeholders to save their time in searching of the books and helped the management in maintaining the library in a much professional manner. The college has a Conference hall, Health Centre and a Gymnasium inside the campus area.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 87.4

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 100

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 14.62

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
18.11	43.80	12.92	31.42	56.27

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 9.7

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1344	447	573	573	643

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.3

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	240	240	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: D. Any 1 of the above

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2634	1472	1318	1933	1886

File Description	Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	3	8	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	7	6	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Purnea College, Purnea does not have a Registered Alumni Association presently. However, efforts have always been made to associate the Alumni of the college who have done well in the past in every quarter. The college is also planning for a Registered Alumni Association in the College with prominent members being at the leading positions who can guide the budding youth of our college to be good human being and be a part of the development of the state and the country in particular. Many of the The college do have a lot of passed out students and retired teachers to its credit who often visit the college and share their valuable time with the students. Since the Alumni Association is not registered no financial assistance have been received till date. However, the college have ensured participation of its Alumni whenever found feasible.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The institution, Purnea College, Purnia is governed by the Purnea University and the government of Bihar. The Principal and the faculty in several sub-committees are always stepping in together for designing and proper applications of the quality policy and plans. The role of top management, Principal, including the faculty members, is to lay emphasis on quality education rather than mere mechanical amassing of quantity, through proper policy and planning which are stated bellow:

- Improvement of teaching and learning process.
- Improvement of the performance of the students.
- Establishing a healthy camaraderie between students and teachers.
- Identifying the need and requirement relating to learning process of the students from backward class.
- Up gradation of infrastructure and equipment required to modernize the education system.
- Computerization of the Office and the library for better and quicker service.
- Air conditioned computer lab for the students and teachers with internet facilities.
- Implementation of all university curricular rules and regulations.

Strategic goals of the college are decided by the college development committee. The Principal and the staff tend to take decisions about the Institutional functioning independently. Appointment of the Faculty to the major offices such as Bursar is appointed by the university in consultation with the principal. Various committees such as IQAC, Steering, Examination, Sports, Purchase, Time table, Stock, etc are also constituted by the Principal with the consent of the staff members for smooth functioning of the Institution and achievement of the stated mission.

- The policy statements and action plans for fulfilment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The Principal, as the academic and administrative head of the Institution bears the ultimate responsibility for the smooth running of the College. The personal interaction of the Principal with the various stake holders, Faculty members, none teaching staff, students, parents, industry play an important role in the functioning of the College. Annual Parent-Teacher meet strengthens the bond of the parents with the Institution. Annual Alumni meet facilitates the contribution of the alumni for the growth of the College. These feedbacks help in starting new courses or discontinuing the unfruitful ones and also strengthen the

teaching learning process.

To promote the culture of excellence an effort is made to create strategic alignment in the whole organization. This ensures appropriate design of hard systems (Policies, Procedures Process, Systems, Performances and Soft systems, Values, Commitment, Motivation, Loyalty, Communication, etc.) and progress towards the vision and mission of the Institution.

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Purnea College, Purnea follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra curricular activities. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council and various Cultural Societies. All the major stakeholders of the College including the Principal, Teaching and Non-Teaching Staff, Parents and Students work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities. The primary objective of decentralisation with regard to this particular cultural event is to reorient organisational culture, thin out the official hierarchy, extend opportunities for teachers as well as students to contribute profoundly, enrich the decision-making process, and nurture greater democratic professionalism, together with proficient event management. Decentralisation of administration in Montage refers primarily to a process, in which students are given a free hand to take decisions about the judicious use of resources, financial management, execution of programmes, security arrangements, and so on. This sort of decentralisation allows the students to be more responsible, responsive, sensitive and proactive to exercise their own discretion for planning and execution in a participatory and democratic environment. The Teaching and Non-Teaching staff are privileged with Leave Benefits as per the University rules. Duty leaves are provided to attend various Orientation/Refresher/ Seminar/ workshops/Training Programs as per the Government rules. Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff. Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ Short- Term Courses to the teaching staff for professional development. Computer Training Courses are provided for teachers to help them hone their e-skills and the non- teaching staff is sent to attend computer training courses organized by the University. ICT Facilities-The College is fully Wi-Fi enabled. Computer facilities are provided in the library and staff room.

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. Any 1 of the above

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Teacher's Self Appraisal: This provides an insight into one's own assessment of effectiveness of the teaching style and its impact on the students. It highlights how the teacher handles different situations that affect the learning progress of the students. It also makes known the involvement of the teacher in both academic and administrative activities. The performance appraisal is used for Career Advancement of the teachers who are updated about their performance at each level. If there is a scope for improvement on the part of the teacher, they are advised to upgrade themselves. The whole system is carried out in a confidential manner. Non-Teaching Appraisal: Each employee submits the Annual Performance Appraisal Report (APAR) which is Certified by the respective Reporting Officer of the employee and further certified by Reviewing Officer. Constructive feedback is given to the employee so that they can further enhance their performance level and efficiency. Teacher's Evaluation by Students: Students are given the opportunity to provide their feedback of the teachers. As per the procedures outlined by the IQAC, the feedback forms are available online on college website and the Teacher-in-Charge (TIC) ensures that the students of the department fill the feedback questionnaire. These forms are then evaluated by the Principal with the help of IQAC who analyses all the reports and meets with teachers with constructive feedback and corrective measures.

The achievements of faculty members are monitored and updated in the college records. Performance appraisal system is implemented as per the guidelines from the UGC. The appraisal report of the faculty is made by the concerned head of the department on the basis of his/her yearly achievements, discipline, quality etc. and is then submitted to the head of the institution. This besides the assessment of the teachers come through the feedback forms, which in turn indicate the teacher`s quality, by the students also. All the students from each and every class and section are expected to do so for all the teachers concerned with their classes. The identities of students are not disclosed. The feedback form has a well designed set of question that helps the students to evaluate the teaching capacity based on lecture understanding and define how far the teacher has succeeded in reaching out to the students. The principal understands the student`s reflections and shares it collectively and individually across the staff. The management makes an assessment of these performance appraisal forms and accordingly takes major decisions for the promotions of the teachers. They are communicated through the appropriate stakeholders and necessary steps are taken for the overall development of the college.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 4.81

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	8	3	1	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Internal Audit: Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. In the initial stage,

the officer in-charge scrutinizes and verifies the financial data. This is again scrutinized by the Administrative Officer and the Principal for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored by the Bursar and the Principal. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The audit wing of the UGC visits the college periodically and inspects all the files pertaining to the financial matters that the college has availed of and all the receipts and payments in the college. For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads. The Utilisation Grant Certificates are annually submitted to UGC. The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the College. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. The Utilisation Grant Certificates are audited by the external auditor. The audit objections/compliance, if any, is handled by the Accounts Department.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell was set up on 25 Aug 2015 as a NAAC initiative well before the NAAC Cycle 1 Accreditation. Since then, the IQAC have contributed immensely towards the holistic growth of the College in the Academic and infrastructure development of the college. The entire process of assessment and accreditation gives the institution a bird's eye view of its growth as well as areas and opportunities for improvement. The IQAC works closely with departments and strategizes to improve policies, processes, and pedagogy to impart quality education to our students. IQAC has mandated many guidelines and benchmarks for every Departments and Committees of the college. The College has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. Some of the initiatives of IQAC are appended below:

1. IQAC conducts FDPs and other seminars to bring the knowledge of the teachers at par with the latest developments in their respective disciplines.

2. IQAC organizes ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy more relevant and interesting for students.

3. IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts.

4. The IQAC proposes a number of best practices in various aspects of functioning of the administrative branch.

IQAC believes in establishing a democratic pattern of administration. The Principal and HODs ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills. It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching learning process. This plays an instrumental role in enhancing the quality of the academic and cocurricular endeavours of the College in keeping with its vision and mission. IQAC achieves this through mainly two practices, viz.,

(a). Conducting Academic Audits annually wherein departments are made to do a SWOC Analysis of their performance based on results, research projects, effective curriculum implementation and use of ICT related pedagogical methodologies. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.

(b). Collecting feedback from stakeholders like students and teachers to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information received, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: D. Any 1 of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Purnea College, Purnea under the aegis of women cell, organizes awareness programmes on women equality, dowry, domestic violence, female feticide etc. aiming at women empowerment. The Government too has supported the cause by providing free education to all girls up to graduation. The college is committed to ensure a safe and secure environment for girls and over the past five years, several measures and initiatives have been undertaken to promote gender equity and empowerment of women as per the Gender Sensitization Action Plan. Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. This college strictly ensures full and effective participation of female students thus providing equal opportunities in leadership at all levels of planning, decision making, character development etc. This helps these students to excel as an independent and successful human being in the present cultural society. To achieve this feat, many seminars and workshops are being conducted at the college at regular intervals. The Internal Complaint Committee has been following due protocol in redressal of complaints and worked proactively towards increasing gender sensitization by organising lectures by Lawyers and other experts. It has also sought periodic feedback from students and is committed to ensuring a safe environment for girls within the college. So as to ensure safety of the girls students in the college CCTV has been installed at prominent places wherever required. The college also organizes various programmes on Human Rights like Freedom of speech, Right to vote, Child Labour, Freedom from Bonded Labour etc. with the help of Legal Literacy Cell and District Legal Services Authority from time to time. The NSS Unit of Purnea University regularly visits surrounding areas and villages where people are provided awareness on various social, moral, ethical principles and ways of life. The College, with the help of NSS Unit celebrates various days of National and Cultural importance like Republic Day, Independence Day, Techers' Day, Yoga Day, Swachh Bharat Abhiyan, Swami Vivekanand Jayanti (National Youth Day), Martyr Day (23rd March), Earth Day, Gandhi Jayanti, National Legal Services Day, World Aids Day, Human Rights Day, Women Day etc. enabling them to inculcate moral and ethical values.

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: D.1 of the above

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Purnea College, Purnea is committed to provide an inclusive environment for holistic growth which promotes evolution as sensitive and sensitized citizens of the country. Several measures and initiatives are adopted on an ongoing basis to enhance their understanding and appreciation of cultural, regional, linguistic, communal socioeconomic and other diversities. The college also works towards enhancing appreciation of Indian cultural heritage via performances, workshops etc. This is a humble initiative to cherish and celebrate the rich cultural heritage of our country India, to be able to preserve and propagate its history, traditions and values. The Cultural initiatives by the college, aims to provide a wider platform to the students to display the essence of their region culturally, academically and through other modes and thereby, continue with its endeavour to sensitise the people of the Indian mainland about the oblivious Northeast. As an initiative by the NSS Unit of Purnea College, Purnea, the Students engage in community outreach activities throughout the year which foster greater cultural understanding and Community harmony. The College takes immense pride in its initiatives to provide for its students, ample opportunities for a nuanced understanding of different cultures and communities. Equal Opportunity Cell works to foster inclusivity and enhance awareness of issues linked to persons with disability.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the of the Practice-1: Empowerment of Women through Quality Education.

Goals : The college engages in women's empowerment through education practices with the following

Objectives:

To enable students to appreciate and understand the essential role played by women in society and the work force.

To assess the needs of economically challenged students and first generation learners and help them to achieve their academic goals.

To understand and address through counseling both academic and psychological problems faced by the students.

To create a friendly and conducive learning environment for the students.

To provide moral support to students from repressed and emotionally unstable environments.

To motivate students to perform better through prizes and scholarships.

The Students' Welfare Cell provides support and counselling on academic and psychological matters. The students are sometimes directed to organizations providing formal therapeutic help in such cases. They are encouraged to complete their education and become self-reliant. Besides this, the students regularly seek personal advice on academic and psychological matters from the teachers of their departments. The teachers frequently remain after college hours to provide such counselling. Such intra-departmental counselling has proved to be extremely effective in improving the academic performance as well as the emotional stability of the students. The college also has a relaxed attendance policy for students who need to work to support their families. The teachers also lend their maximum support to such students. The college has a healthy mix of students from all communities and backgrounds that learn to coexist and work together in harmony. This promotes a sense of national integrity.

Title of the Practice : Sustained emphasis on co- and extra-curricular activities to stimulate all-round development

Goals : The college engages in several co-curricular activities and education practices with the following objectives:

To encourage the holistic development of students

To categorically improve academic performance among students by providing enough exposure.

To instill empathy and teamwork in students in order to help them become respectable individuals.

To complete students' entrepreneurial expertise and assist them in their future endeavors.

To expose the students to new ideas of research and development

To develop leadership skills and organizational abilities

The Practice: Comprehensive student development needs coordinated efforts at multiple levels by staff, students, and other stakeholders. It involves not only fundamental teaching-learning activities, but also a myriad of other endeavors such as co-curricular/extra-curricular activities, extension programs, student participation in college events, expert speeches, helpful infrastructural and ICT resources, and faculty engagement.

Evidence of Success : The quality education imparted by the college has resulted in it becoming one of the most sought after institutions for higher studies. This is reflected in the increased number of students admitted to the college each year. Over the years many students have benefitted from these practices and have been able to successfully complete their education as a result. Moreover, Prak Prashikhshan

Kendra has been established by the state government to back up the weaker section and backward students who have fallen below the required standards, receive pre-exam coaching for competitive examinations. Our college is proud to have as its alumni countless prominent figures in the fields of academics, literature, art and culture, politics, administration and law, sports. They have not only carved out a niche for themselves but have also upheld the name of the college by utilizing the opportunities given to them. Their exemplary achievements have brought honour and glory to the college and reaffirmed its faith in the best practices mentioned above.

Problems Encountered and Resources Required : The primary constraint in the implementation of the practices mentioned above is the shortage of time and space and the timely detection of students' needs. The college has to contend with a growing number of students and shortage of staff. This severely impedes the much needed one-to-one interaction between teacher and student.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Purnea college, Purnia, established in 1948, is the oldest institution of higher education in this region. Situated on the periphery, adjoining West Bengal in the east and Nepal in the north, the institution is a commemoration of the efforts of the freedom fighters of this area. Late Dr. Lakshmi Narayan Sudhanshu, Ram Narayan Mandal (Both former speakers of Bihar legislative Assembly) Bhola Paswan Shastri (Ex Chief Minister of Bihar and Central Minister), noted freedom fighter and Sarvodya leader Late Baidyanath Choudhary, Late Rai Bahadur Durga, Prasanna Ghosh, Raghuwansh Prasad Singh, Upendra Narayan Choudhary, Anup Lal Mehta, Haji Ziaur Rahman, Seth Raut Mal, Kumar Bimlanand Sinha of Banaili Estate and the then District Magistrate Shiv Prasad Singh, were the inspiring force behind the establishment of this college.

The urgency and necessity of establishing a college here compelled Sudhanshujee to move fast and it conceived first of all at Gokul Krishna Ashram in 1944 but the effect of Quit India Movement still running at a pace found the pioneers of this mission behind the premises of different prisons. Just after the independence these stalwarts of the area found their dream come true. The state capital being 300 kms away without road connectivity, the nearest college being 100 kms away at Bhagalpur across the river Ganga, only a few could manage to have their wards sent to far away places for higher learning. Varanasi, Patna, Kolkata, even Bhagalpur and Muzaffarpur were out of bound for common people of this area which is predominantly connected with agriculture even today.

The college has three main streams – Arts, Science and Commerce up to the Post Graduate level. The B.C.A. Hons course was sponsored by UGC in 1997 and later on B.C.A. (Semester course), B.B.A Programme were launched under self Financing scheme. The college provides accommodation and infrastructural support to IGNOU and NOU study centres; the community college has added a new chapter in the ongoing journey of the college.

The institution, Purnea College, Purnia has made a special niche for itself in the past six decades. The

oldest institution in the colonially defamed area, like ours, has hoisted the flag for the cause of humanity. The vision behind the establishment of the institution was very philanthropic. The founders of this institution were very philanthropic. Besides they wanted the people of this border area to have an open access to learning, irrespective of caste, colour, creed and category. Vision of the college is to make this Institution a centre of excellence in the field of higher education. A fraternity of responsible citizens committed to a national development in various fields, scientific endeavour and service to humanity a society based on mutual respect is the basic vision of this Institution. Mission of the institution is "Sa Vidya Vimuktaye". With this motto this institution is engaged in promoting and propagating higher education in this backward region, strategically situated in the vicinity of international borders. The Institution solicits stakeholder perception on the overall performance and quality of education imparted in the college through feedback from students, alumni and parent meets, local elite meets apart from the opinion of visitors recorded in Visitor's Diary. These inputs are discussed in the meetings of the Principal with the Heads of the Departments and appropriate measures are initiated. This gives the scope for further improvement of the College. The college campus is situated in a natural and green environment. The institution has conducted a green audit of the campus with the help of the N.S.S . The N.S.S makes the protection of existing plants and undertakes plantations in college campus and in nearby locality. The campus is maintained green. The college has given priority for the use of technology in teaching & learning, provisions of computer, internet, Power-point presentation, SMART class room, internet. The college has adopted some best practices like regular plantation programmes in college premises and in nearby locality for protection of environment, Blood Donation Camp to serve precious human lives, empowerment of women through quality Eduaction and many others to achieve Excellency.

5. CONCLUSION

Additional Information :

aa

Concluding Remarks :

Since its founding, Purnea College has been making progress towards its goal of offering knowledge-seekers a high-quality, all-encompassing education. The University provides a wide range of academic and socially relevant programmes and courses that are frequently modified in response to advice from experts and input from different stakeholders. Many of the university's qualified and committed faculty members have won awards on the national and foreign levels. The school prides itself on being transparent when it comes to entrance test admissions.

In-depth research is being conducted by faculty members and students, as evidenced by the quantity of study papers and books they have published. The university has a clear study strategy, and the government of Bihar has designated some departments as Centers of Excellence.

The University provides infrastructure like the Central Library, labs, smart classrooms, play areas, sporting goods, auditoriums, etc. to support its academic and extracurricular activities and has budgetary provisions for their upkeep and improvement.

Scholarships are offered by the government and a few charitable organisations to students who also receive job guidance from the campus' Placement Cell. Ragging and other forms of abuse are strictly prohibited on campus to maintain safety and security.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 43 Answer after DVV Verification: 43
1.4.1	**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)** Answer before DVV Verification : Yes Answer After DVV Verification: Yes
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
3262	2626	3371	2851	1859 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
3308	3079	3331	2829	1682 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
3849	3903	4082	4168	3860 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
3861	3861	3861	3861	3861	 Remark : As pre the revised data and clarification received from HEI, based on that no. of admitted seats could not be more than sanction seats of that category so DVV input is recommended accordingly.
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
67	65	69	60	60

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
71	71	69	60	60

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2   **Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
43	38	45	39	39

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
65	43	46	38	41

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

2.6.2   **Pass percentage of Students during last five years**

2.6.2.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2634	1472	1318	1942	1886

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

| 2634 | 1472 | 1318 | 1933 | 1886 |

2.6.2.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2749	1557	1344	1972	1989

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2749	1557	1344	1972	1989

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

| 3.4.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years** |

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	4	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	2	0	0

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

| 4.3.2 | **Student – Computer ratio (Data for the latest completed academic year)** |

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**
Answer before DVV Verification : 100
Answer after DVV Verification: 100

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**
	5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	44	42	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	240	240	0	0

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : E. None of the above
Answer After DVV Verification: D. Any 1 of the above
Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**
	5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.1.2. **Number of outgoing students year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2634	1472	1318	1942	1886

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2634	1472	1318	1933	1886

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	0	89	89	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	7	6	0

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

6.2.2	**Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : D. Any 1 of the above
Answer After DVV Verification: D. Any 1 of the above

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty**

development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	22	3	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	8	3	1	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

Remark : As pre the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above Remark : As per the clarification received, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---------|---------|---------|---------|---------|
8581	7806	7161	6317	5254	

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8740	8403	7341	6495	5931